

# COMMUNITY SAFETY PARTNERSHIP

## Membership and Terms of Reference

### Membership

| Name                    | Title   | Agency  |
|-------------------------|---|---|
| Anne Bristow<br>(Chair) | Deputy Chief Executive and Strategic Director for Service Development and Integration | London Borough of Barking and Dagenham        |
| Matthew Cole            | Director of Public Health   | London Borough of Barking and Dagenham        |
| Sean Wilson             | Vice Chair  | Metropolitan Police Service                   |
| Sharon Morrow           | SRO Unplanned Care BHR CCGs   | Barking and Dagenham CCG                      |
| Steve Thompson          | Chair of Safer Neighbourhoods Board (SNB)   | Barking and Dagenham SNB                      |
| Tim Barfoot             | Neighbourhood Policing Inspector  | Metropolitan Police Service                   |
| Rita Chada              | Chair of Barking and Dagenham Council for Voluntary Service                           | Barking and Dagenham CVS                      |
| Tara Poore              | Senior Service Delivery Manager   | Barking and Dagenham Victim Support           |
| Councillor Laila Butt   | Portfolio Holder for Crime and Enforcement  | London Borough of Barking and Dagenham        |
| Greg Tillett            | Head of Barking & Dagenham, Havering and Newham London Division                       | National Probation Service                    |
| Jonathan Toy            | Operational Director Enforcement Service  | London Borough of Barking and Dagenham        |
| Stephen Norman          | Borough Commander   | London Fire Brigade                           |
| Lucy Satchell-Day       | Head of Stakeholders and Partnerships   | Community Rehabilitation Company              |
| James Tullett           | Chief Executive   | Refugee and Migrant Forum of Essex and London |

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### Non-LBBD Advisers

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| Hamera-Asfa Davey    | MOPAC Link Officer                                       | Mayor's Office for Policing and Crime  |
| John Cooze           | Inspector  | Metropolitan Police Service            |
| <b>LBBB Advisers</b> |  |  |
| Katherine Gilcreest  | Head of Support – Community Solutions                    | London Borough of Barking and Dagenham |
| Hazel North-Stephens | Domestic Abuse Commissioner                              | London Borough of Barking and Dagenham |
| Sonia Drozd          | Senior Commissioner, Domestic Abuse and Substance Misuse | London Borough of Barking and Dagenham |

## Aims:

To undertake the statutory obligations in line with being the Community Safety Partnership for Barking and Dagenham and to deliver the Community Priority for 'Safe' as set out in the Community Plan and below:

*Safe: A safer borough where the problems of antisocial behaviour have been tackled and all young people have a positive role to play in the community.*

Under this priority our focus will be on:

- Reducing crime;
- Reducing the entry of new people to the criminal justice system;
- Minimising re-offending;
- Restoring balance of justice for victims;
- Reducing crime areas and hotspots;
- Ensuring people feel safer in their neighbourhoods (incl. Fire and Roads);
- Focusing on reducing alcohol/drugs.

To deliver the Community Priority for 'Fair and Respectful' as set out in the Community Plan and below:

*Fair and respectful: a stronger and more 'together' borough so that it is a place where we all get along, and a place we feel proud of.*

Under this priority our focus will be on:

- Getting local people involved in the decisions we make about public services
- Making sure everyone can access all public services
- Creating opportunities to build respect together

- Strengthening ties within our communities, for example, by increasing volunteering

## **Terms of Reference**

To fulfil the function of the Community Safety Partnership in the Borough as set up by the duty to co-operate imposed on responsible authorities under the Crime and Disorder Act 1998, as amended by the Policing and Crime Act 2009.

To monitor quarterly and review annually the progress of the delivery of the Boroughs priorities with regard to crime and disorder, community cohesion and a thriving third sector

To report progress regularly and when requested to areas of non-achievement and ways to improve progress of the delivery of actions plans and agreed outcomes.

To commission task groups (over a specific time frame) to take up additional work on research of policies, service improvement and local needs

To support and influence service developments around reducing crime rates and building community cohesion

To ensure that all initiatives are carried out in a framework that promotes equalities and celebrates diversity

Ensure that activities promote a positive image of the borough, the Partnership and the local community

## **Meeting Arrangements**

### **Attendance**

Members are encouraged to attend each meeting. Dates for each municipal year will be set in sufficient time before the start of each New Year. If a member is unable to attend a meeting, then they are encouraged to submit their views to be tabled. It is suggested that substitutions are not acceptable at the Board meetings.

If a member has a continued reason for absence for two or more meetings, then (with the prior agreement of the Chair) a designated 'interim replacement' can be appointed. If a member does not attend for three meetings in a row, then that members continued involvement will be reviewed and a replacement sought if deemed necessary.

### **Regularity of Meetings**

The Board shall meet quarterly.

## **Conduct of Meetings**

Meetings are conducted in line with normal good practice for debate. Remarks are to be directed through the Chair. All members are given a reasonable opportunity for their views to be heard. Remarks should relate to the issues at hand and not to individuals.

## **Decisions and Voting**

Decisions at meetings will normally be achieved by majority consensus of those present. If a decision is not possible a vote shall be taken (by a simple show of hands). In the occasion of a vote being tied, the Chair shall have the casting vote.

## **Urgent Decisions**

If an urgent decision is required which cannot wait until the next meeting, a special meeting can be arranged. If this is not practical, then the Chair in discussion with the Vice-Chair may take a decision. The decision will be reported to the next scheduled meeting.

## **Quorum**

It is important that sufficient members are present at all meetings so that decisions can be made, and business transacted. The quorum for the Board will comprise of one third of its total membership or four members, whichever is the greater. If a meeting has less members than this figure it will be deemed inquorate. Matters may be discussed but no decisions taken.